

**NHS BOLTON CLINICAL COMMISSIONING GROUP**  
**Public Board Meeting**

**AGENDA ITEM NO: .....13.....**

**Date of Meeting: .....8<sup>th</sup> January 2021.....**

|   |  |   |
|---|--|---|
| <b>TITLE OF REPORT:</b>   | Primary Care Commissioning Committee   |   |
| <b>AUTHOR:</b>  | Joanne Taylor, Board Secretary   |   |
| <b>PRESENTED BY:</b>  | Alan Stephenson, PCCC Chair  |   |
| <b>PURPOSE OF PAPER:<br/>(Linking to Strategic Objectives)</b>                                | For the Board to receive and review the minutes of the Primary Care Commissioning Committee extra-ordinary meeting held on 17 <sup>th</sup> November 2020.   |   |
| <b>LINKS TO CORPORATE OBJECTIVES<br/>(tick relevant boxes):</b>                               | <b>Deliver the outcomes in the Bolton Joint Health and Care Plan.</b>  |   |
|   | <b>Ensure compliance with the NHS statutory duties and NHS Constitution.</b>   |   |
|   | <b>Deliver financial balance.</b>  |   |
|   | <b>Regulatory Requirement.</b>   |   |
|   | <b>Standing Item.</b>  | √ |
| <b>RECOMMENDATION TO THE BOARD:<br/>(Please be clear if decision required, or for noting)</b> | The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> <li>• Approval of the remodelling of the BQC from December 2020 to March 2021.</li> </ul> |   |
| <b>COMMITTEES/GROUPS PREVIOUSLY CONSULTED:</b>  | Primary Care Commissioning Committee   |   |
| <b>REVIEW OF CONFLICTS OF INTEREST:</b>   | Conflicts of Interest are reviewed at every meeting.   |   |
| <b>VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:</b>       | Patient views are not specifically sought as part of this report.  |   |
| <b>OUTCOME OF EQUALITY IMPACT ASSESSMENT (EIA) AND ANY ASSOCIATED RISKS:</b>                  | EIA and an assessment is not considered necessary for the report.  |   |

## MINUTES

### Primary Care Commissioning Committee – Extra-Ordinary Virtual Meeting

Date: 17<sup>th</sup> November 2020

Time: 12.00pm

Present:

|                    |  |
|--------------------|--|
| Alan Stephenson    | CCG Lay Member (Committee Chair)                             |
| Su Long            | CCG Chief Officer  |
| Kelly Knowles      | CCG Acting Chief Finance Officer                             |
| Stephen Liversedge | CCG Clinical Director, Primary Care & Health Improvement     |
| Lynda Helsby       | CCG Associate Director Primary Care & Health Improvement     |
| Kathryn Oddi       | CCG Head of Primary Care Contracting                         |
| Andy Morgan        | Bolton Council Elected Member                                |
| Susan Baines       | Bolton Council Elected Member                                |
| Steven Whittaker   | Local GP representative                                      |
| Stacey Walsh       | Local Practice Manager representative                        |
| Kerry Porter       | GM H&SCP Primary Care Team representative                    |
| Melissa Maguinness | CCG Director of Strategic Commissioning/Deputy Chief Officer |
| Jim Fawcett        | Health Watch representative                                  |

Minutes by:

|               |                 |
|---------------|-----------------|
| Joanne Taylor | Board Secretary |
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| Minute No. | Topic  |
|------------|--|
| 61/20      | <p><b><u>Apologies for Absence</u></b><br/>           Apologies for absence were received from:-</p> <ul style="list-style-type: none"> <li>Bolton Council public health representative.</li> </ul>  |
| 62/20      | <p><b><u>Declarations of Interest</u></b><br/> <b>Stephen Liversedge, Steven Whittaker and Stacey Walsh</b> declared an interest in all the items on the agenda relating to primary care, due to potential financial conflicts of interest.</p> <p>The Chair agreed that for each item, views would be taken on the potential conflicts of interest to confirm if these members could take part in any voting or decisions taken.</p> <p>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the committee. It was noted that declarations declared by members of the committee are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link:<br/> <a href="http://www.boltonccg.nhs.uk/about-us/declarations-of-interest">http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</a></p> |

63/20

**Review of the 2020/21 Bolton Quality Contract (BQC)**

**Stephen Liversedge, Steven Whittaker and Stacey Walsh declared an interest in this item. The Chair agreed that they could participate in discussions in order to inform the Committee further but could not participate in the voting.**

The Committee received a report produced by Stephen Liversedge outlining the proposals for remodelling the BQC from December 2020 to March 2021 due to the second wave of the Covid pandemic.

The report outlined the recent agreement to commence a six month programme of work from October 2020 to support primary care to progress to a more conventional way of working by April 2021 if possible. However, in light of the second wave of Covid 19, the workload in primary care has increased significantly with non-Covid as well as Covid presentations, unlike the first wave, and therefore a further remodelling of the six month re-set is required.

The report outlined the reasons for the re-modelling, taking into account the feedback received from practices following the consultation undertaken after the first wave of the pandemic.

The proposal is to concentrate on an efficient 'reactive' service until April 2021. Clinicians will be able to undertake some proactive work with their risk stratified patients, to enable them to target their most clinically vulnerable. A penalty of 5% penalty for non-attendance of at least 5 of the 6 virtual clinical leads meetings should remain. The proposals also includes that the total resource allocated to member practices for the 12 month BQC for 2020-2021 will be available for the re-modelled work programme.

Members reviewed the current standards, KPIs and contract principles and discussed the proposals presented. It was noted that there would be no change to the Access and Prescribing standards and KPIs as these would continue to be assessed, where the other standards would be monitored.

Members discussed the proposals presented and comments were received from members on the current difficulties facing primary care services, due to the second wave of the pandemic and the pressures facing practices now that primary care is more accessible for consultations, which is having an effect on practice's ability to achieve the KPIs within the BQC.

From a financial perspective, it was noted that the CCG has planned on the basis of 100% funding being available for the BQC this year. Members also requested and received assurance that utilising the Health Improvement Practitioners to support practices further in this second wave was achievable.

Members also discussed the Access standard and questioned how the CCG would monitor that practices are delivering the expected "on the day" responses. It was acknowledged that continued monitoring with practices and reminders that practitioners should be confident when doing video or phone consultations that this is still a safe pathway for the patient. Where there are any doubts, patients should be asked to attend for a face to face consultation.

Members agreed that the proposals presented were a clear and factual account of the current situation and that these are unprecedented times which require reconsideration of challenges facing primary care and the need to work differently. The need to temporarily abandon the norm to address these urgent priorities is required. Members agreed the proposals were logical and that monitoring and the role of Health Improvement Practitioners is critical to cover this period.

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|       | <p>Further discussions on the financial proposals were held to ensure practices were not being disadvantaged. It was agreed that practices should be expected to support the Covid vaccination programme as part of the current BQC payments. Members were also informed of the resilience plans in place for any practices who are struggling to provide primary care services and how this is monitored by the CCG on a regular basis to ensure any early warning signs are acted on to provide the necessary support.</p> <p>A request was made to Kerry Porter to propose that NHS England consider similar options with regard to the QoF protected points work. It was agreed that this could be discussed at the next Delegated Management Oversight Group meeting.</p> <p><b>The Committee approved the proposals for remodelling the BQC from December 2020 to March 2021 due to the second wave of the Covid pandemic, including the expectation of practices to deliver the Covid vaccination programme as part of the BQC payments.</b></p> |
| 64/20 | <p><b><u>Any Other Business</u></b><br/>There was no further business discussed.</p>  |
| 65/20 | <p><b><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></b><br/>The main points highlighted were:-</p> <ul style="list-style-type: none"> <li>• Approval of the remodelling of the BQC from December 2020 to March 2021.</li> </ul>   |
| 66/20 | <p><b><u>Time and Date of Next Meeting</u></b><br/>It was agreed that the next meeting would be held on Thursday 10<sup>th</sup> December 2020 at 12 noon.</p>  |