

**NHS BOLTON CLINICAL COMMISSIONING GROUP  
Public Board Meeting**
**AGENDA ITEM NO: .....13.....**
**Date of Meeting: .....8<sup>th</sup> January 2021.....**

<b>TITLE OF REPORT:</b>	CCG Finance & QIPP Committee	
<b>AUTHOR:</b>	Joanne Taylor, Board Secretary	
<b>PRESENTED BY:</b>	Niruban Ratnarajah, Committee Chair	
<b>PURPOSE OF PAPER: (Linking to Strategic Objectives)</b>	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 27 <sup>th</sup> November and 18 <sup>th</sup> December 2020.	
<b>LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):</b>	<b>Delivery of Year 3 Locality Plan.</b>	
	<b>Joint collaborative working with Bolton FT and the Council.</b>	
	<b>Supporting people in their home and community.</b>	
	<b>Shared health care records across Bolton.</b>	
	<b>Regulatory Requirement</b>	
	<b>Standing Item</b>	√
<b>RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)</b>	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> <li>• Moving from centralised to GM wide approach to deliver financial balance.</li> </ul>	
<b>COMMITTEES/GROUPS PREVIOUSLY CONSULTED:</b>	Finance & QIPP Committee.	
<b>REVIEW OF CONFLICTS OF INTEREST:</b>	Conflicts of Interest are reviewed at every meeting.	
<b>VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:</b>	Patient views are not specifically sought as part of this report.	
<b>EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED &amp; OUTCOME OF ASSESSMENT:</b>	EIA and an assessment is not considered necessary for the report.	

**MINUTES**
**FINANCE & QIPP COMMITTEE – VIRTUAL MEETING**
**Date:** 27<sup>th</sup> November 2020

**Time:** 12.00 noon to 1.00pm

**Present:**

<b>Niruban Ratnarajah</b>	<b>GP Board Member (in the Chair)</b>
<b>Alan Stephenson</b>	<b>Lay Member</b>
<b>Tony Ward</b>	<b>Lay Member, Governance</b>
<b>Kelly Knowles</b>	<b>Acting Chief Finance Officer</b>
<b>Claire Donovan</b>	<b>Acting Deputy Chief Finance Officer</b>

**Minutes by:**

<b>Joanne Taylor</b>	<b>Board Secretary</b>
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<b>Min No.</b>	<b>Topic</b>
<b>91/20</b>	<p><b><u>Apologies for Absence</u></b> There were no apologies for absence.</p>
<b>92/20</b>	<p><b><u>Declarations of Interest</u></b> <b>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</b></p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: <a href="http://www.boltonccg.nhs.uk/about-us/declarations-of-interest">http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</a></p>
<b>93/20</b>	<p><b><u>Minutes from the last meeting held on 30<sup>th</sup> October 2020</u></b> The minutes were approved as a correct record. It was noted that there were currently no outstanding actions on the action log.</p>
<b>94/20</b>	<p><b><u>Report of the Chief Finance Officer (Month 7)</u></b> The CCG CFO Finance Board Report for Month 7, 2020/21, including the contract finance activity and QIPP reporting was presented.</p> <p>It was reported that the temporary financial regime put in place in response to Covid 19 for the period 1 April 2020 to 31 July 2020 was extended to cover August and September. An adjusted allocation for April to August has been received with the final retrospective allocation adjustment expected at the end of November to bring the CCG to a breakeven position for the first half of the financial year.</p> <p>It was noted that any expenditure relating directly to Covid 19 has been captured and reported separately within the monthly Non ISFE submissions to NHSE. Under the current guidance, only the Hospital Discharge Programme will continue to be reported under Covid 19 funding from October onwards.</p> <p>A system wide financial envelope has been allocated to Greater Manchester for the period 1 October 2020 to 31 March 2021. This is comprised of initial allocations for both CCGs and Providers, Covid funding, growth funding and system top up.</p>

	<p>It is expected that Greater Manchester will manage the system wide financial position within this envelope for all areas of spend, the only exception to this will be those areas where national funding is still available.</p> <p>The Month 7 reported position is a deficit of £2.331m, which includes the £1.726m outstanding from Month 6, £0.433m relating to the Hospital Discharge Programme spend incurred in Month 7 leaving a residual deficit of £0.182m in line with the operational plan for Month 7 – Month 12.</p> <p>It was noted that there is no Covid 19 report presented this month as there is no expenditure to report in this area. The plan is to start to present more detailed finance information from month 8 once information and data is received at the CCG.</p> <p>Members discussed the current financial position and the position going forward in view of the developing Greater Manchester and local integration arrangements. It was reported that further work is progressing to determine whether the allocation received so far is redirected appropriately, to ensure the CCG maximizes the funding coming into Greater Manchester in the future. It was noted that for this year, the finance reporting has been reported on behalf of Greater Manchester and local discussions are happening to consider how the locality can maximize the impact of these changes on the Bolton pound.</p> <p><b>The Committee noted the CCG financial position as at month 7, in particular noting:</b></p> <ul style="list-style-type: none"> <li>• <b>The financial position at Month 7, which currently excludes the expected retrospective allocation adjustment for Month 6 and the Month 7 allocation for expenditure incurred under the Hospital Discharge Programme.</b></li> <li>• <b>The CCG is expecting both the Month 6 and Month 7 allocations to be received in full which allows the CCG to report a balanced position for Months 1 – 6, in line with National Guidance.</b></li> <li>• <b>The Month 7 position is reported in line with the financial plan approved via CCG Board and the Greater Manchester Partnership Executive Board.</b></li> </ul>
<p>95/20</p>	<p><b><u>Health Economy Financial Position:</u></b></p> <p><b><u>Bolton FT Finance Committee Report (M7)</u></b>  The report was reviewed and noted. Members noted the FT’s current financial position and that this is in line with the current financial arrangements put in place.</p> <p><b><u>System Finance Headlines – Report from the Partnership Board Meeting (20/11/2)</u></b>  The Committee received the presentation on the system finance headlines, which had been presented to the Bolton Partnership Board and Bolton FT’s Finance Committee.</p> <p>The presentation detailed the current health and care financial resource available, the current health funding flows and how the Bolton pound is spent along with plans on what the Bolton pound may look like in the future. The Board had reviewed how to design an affordable system to deliver the outcomes required within a finite resource.</p> <p>The presentation also highlighted the work developing on the system finance savings which is being overseen by the System Financial Re-Set Group.</p> <p>Concerns were raised around the impact of this on staff costs and the potential increase on prescribing costs in the short term.</p> <p><b>The reports were noted.</b></p>
<p>96/20</p>	<p><b><u>Any Other Business</u></b>  There was no further business discussed.</p>

97/20	<b><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></b> <ul style="list-style-type: none"><li>• Moving from centralised to GM wide approach to deliver financial balance.</li></ul>
98/20	<b><u>Time and Date of Next Meeting</u></b> <p>It was agreed the next meeting would be held by email and papers would be distributed prior to 24<sup>th</sup> December.</p>

**MINUTES**
**FINANCE & QIPP COMMITTEE – VIRTUAL VIA EMAIL**
**Date:** 18<sup>th</sup> December 2020

**Present:**

<b>Niruban Ratnarajah</b>	<b>GP Board Member (in the Chair)</b>
<b>Alan Stephenson</b>	<b>Lay Member</b>
<b>Tony Ward</b>	<b>Lay Member, Governance</b>
<b>Kelly Knowles</b>	<b>Acting Chief Finance Officer</b>
<b>Claire Donovan</b>	<b>Acting Deputy Chief Finance Officer</b>

**Minutes by:**

<b>Joanne Taylor</b>	<b>Board Secretary</b>
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<b>Min No.</b>	<b>Topic</b>
99/20	<b><u>Apologies for Absence</u></b> There were no apologies for absence.
100/20	<b><u>Declarations of Interest</u></b> <b>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</b>  It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: <a href="http://www.boltonccg.nhs.uk/about-us/declarations-of-interest">http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</a>
101/20	<b><u>Minutes from the last meeting held on 27 November 2020</u></b> The minutes were approved as a correct record. It was noted that there were currently no outstanding actions on the action log.
102/20	<b><u>Report of the Chief Finance Officer (Month 8)</u></b> The CCG CFO Finance Board Report for Month 8, 2020/21, including the contract finance activity and QIPP reporting was reviewed.  <b>The Committee noted the CCG financial position as at month 8.</b>
103/20	<b><u>Quarterly Pooled Budget Report</u></b> <b>The report was received and noted.</b>
104/20	<b><u>Health Economy Financial Position:</u></b>  <b><u>Bolton FT Finance Committee Report (M8)</u></b> <b>The Committee noted the report.</b>
105/20	<b><u>Any Other Business</u></b> There was no further business discussed.
106/20	<b><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></b> There were no specific decisions/actions/risks to report to the Board this month.

**107/20**

**Time and Date of Next Meeting**

Next meeting Friday 29<sup>th</sup> January 2021, 12 noon – 2pm via Microsoft Teams.