

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:13.....

Date of Meeting:9th April 2021.....

| | | |
|---|---|---|
| TITLE OF REPORT: | CCG Conflicts of Interest Committee | |
| AUTHOR: | Joanne Taylor, Board Secretary | |
| PRESENTED BY: | Joanne Taylor, Board Secretary in the absence of Tony Ward, Committee Chair | |
| PURPOSE OF PAPER: (Linking to Strategic Objectives) | For the Board to receive and review the minutes of the Conflicts of Interest Committee meeting held on 12 th March 2021. | |
| LINKS TO CORPORATE OBJECTIVES (tick relevant boxes): | Deliver the outcomes in the Bolton Joint Health and Care Plan. | |
| | Joint collaborative working with Bolton FT and the Council. | |
| | Supporting people in their home and community. | |
| | Shared health care records across Bolton. | |
| | Regulatory Requirement | |
| | Standing Item | √ |
| RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting) | The Board is asked to approve the Minutes. There were no key points for the Board to note from these minutes. | |
| COMMITTEES/GROUPS PREVIOUSLY CONSULTED: | Conflicts of Interest Committee. | |
| REVIEW OF CONFLICTS OF INTEREST: | Conflicts of Interest are reviewed at every meeting. | |

| | |
|---|---|
| VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT: | Patient views are not specifically sought as part of this report. |
| EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT: | EIA and an assessment is not considered necessary for the report. |

MINUTES
CONFLICTS OF INTEREST COMMITTEE – MEETING HELD VIA EMAIL
Date: 12th March 2021

Time: 12.00pm

Present:

| | |
|----------------------|---|
| Tony Ward | Lay Member, Governance (Committee Chair) |
| Kelly Knowles | Acting Chief Finance Officer |
| Romesh Gupta | Secondary Care Specialist |

Minutes by:

| | |
|----------------------|------------------------|
| Joanne Taylor | Board Secretary |
|----------------------|------------------------|

| Minute No. | Topic |
|------------|---|
| 01/21 | <p><u>Minutes and Decision Log from 11th December 2020 Meeting</u> The Minutes were approved as a correct record. The updates to the decision log noted.</p> |
| 02/21 | <p><u>Standing Item – Review of Corporate Registers</u> The Committee reviewed the current corporate registers for:</p> <ul style="list-style-type: none"> • Register of Interests – full register reviewed. It was noted that the CCG has now completed the annual review of declaration of interest forms and this is now reflected in the updated register. This has now been published on the CCG website. • Register of Gifts and Hospitality – no updates for review. • Non-Consent Declarations of Interest – it was noted that 4 non-consent forms had been received following the annual review of declaration of interest forms. • Register of Conflicts of Interest Breaches - no changes to report. • Procurement Register – no updates to review. • Freedom of Information Quarter 3 Report – report reviewed. <p>The Committee noted the updates to the corporate registers.</p> |
| 03/21 | <p><u>Commissioning Decisions – Managing Conflicts of Interest</u> The Committee received an update on commissioning decisions taken, and future decisions to be taken, since the last report presented to the Committee in December 2020.</p> <p>The Committee noted the update and agreed any conflicts of interest have been appropriately managed.</p> |
| 04/21 | <p><u>Time and Date of Next Meeting</u> Agreed as 11th June 2021 at 12.00pm.</p> |