

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:13.....

Date of Meeting:9th April 2021.....

TITLE OF REPORT:	CCG Quality & Safety Committee Minutes	
AUTHOR:	Michael Robinson, Associate Director Integrated Governance & Policy	
PRESENTED BY:	Dr Jane Bradford, Clinical Director Clinical Governance and Safety	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Quality and Safety Committee meeting held on 10 th March 2021.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Deliver the outcomes in the Bolton Joint Health and Care Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. There were no key points to note from these Minutes.	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	CCG Quality & Safety Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES

CCG Quality and Safety Committee

Date: 10th March 2021

Time: 9.00am – 11.00am

Venue: Microsoft teams

Present:

Jane Bradford (Chair)	Clinical Director, Governance and Safety (JB)
Michael Robinson	Associate Director, Governance and Safety (MR)
Jayne Waite	Head Nurse for Personalisation and Choice (JW)
Zeida Ali	Lay Board Member (ZA)
Chris Haigh	Head of Medicines Optimisation (CH)
Helen Lilley	Nurse Board Member (HL)
Gill Baker	Head of Strategic Commissioning – Adult Acute and Community [GB]
Diane Sankey	Patient Safety & Governance Lead (DS)
Leah Payne	Senior Officer, Healthwatch (LP)
Julie Darbyshire	Healthwatch (JD)
Kaleel Khan	Designated Adults Safeguarding lead (KK)
Lynda Helsby	Associate Director, Primary Care & Health Improvement (LH)

In attendance: Richard Sachs, Bolton FT

Minutes by:

Joanne Meaney	Personal Assistant (JM)
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Minute No.	TOPIC	
21/21	<p><u>Apologies for Absence</u> Apologies for absence were received from:</p> <ul style="list-style-type: none"> Nicola Onley 	
22/21	<p><u>Declarations of Interest</u> The Chair reminded committee members of their obligation to declare any interest they may have on any issues arising at committee meetings which might conflict with the business of NHS Bolton Clinical Commissioning Group.</p> <p>Declarations declared by members of the Quality and Safety Committee are listed in the CCG's Register of Interests. The Register is available either via the Board Secretary to the Governing Body or the CCG website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p> <p>There were no items declared.</p>	
23/21	<p><u>Minutes from the last meeting held on 13th January 2021 and action log</u> The minutes of the meeting held on 13th January 2021 were approved as a correct record and the action log updated.</p>	

<p>24/21</p>	<p><u>Bolton FT update</u> RS updated members in relation to the Trusts response to the Ockenden Report and the Trusts actions to address the steps and recommendations within the maternity services.</p> <p>The table within the report outlined the Trust position in relation to compliance. The auditors PWC have reviewed the governance against key safety standards.</p> <p>MR highlighted that in terms of assurance noted the overview and reported that the CCG met with the maternity team to seek additional assurance and were assured of the Trust's approach, monitoring and robust governance process and able to assure neighbouring CCGs and the Strategic Clinical Network for maternity which supports services across GM.</p> <p>The committee were keen to hear about how the Trust engage mums and partners, particularly our MVP dialogue and RS agreed to provide a response on how the Maternity Service is engaging users in co-design of services and reported that the Trust have recently appointed a new Head of Midwifery who is keen to capture not just formal feedback but soft intelligence. The Trust have also appointed a specialist midwife for BAME community.</p> <p>ZA asked for information in relation to the ante natal mental health amongst pregnant women and RS agreed to provide further information. MR reported that there is NICE guidance for ante and post natal maternity mental health and the Trust is compliant and have undertaken work in this arena.</p> <p>In 2020, related to Ockenden, HSIB authority implemented change into practice that all investigations be reported through STeIS system. RS confirmed that the Trust have updated systems accordingly.</p> <p><u>Trust approach to National Patient Safety Strategy</u> National change in relation to organisation against this strategy. The Trust need to think broader in relation to the definition of patient safety aspects and are developing a combined overall strategy.</p> <p>DS queried how the patient would be involved in the development of the strategy. RS reported that this would be captured through a variety of forums ahead of presenting to the Trust Board meeting in May.</p> <p>Noted</p>	<p><u>RS</u></p> <p><u>RS</u></p>
<p>25/21</p>	<p><u>Communications and Engagement</u> No update received in the absence of a communication and engagement representative.</p> <p>Noted</p>	
<p>26/21</p>	<p><u>Healthwatch Update</u> <u>Information advice and guidance report</u> Members noted the update report and the following areas where highlighted against the 43 enquiries :</p> <ul style="list-style-type: none"> - Dentistry dominates the main contact and Healthwatch have continued to offer reassurance and feedback to NHSE; - Feature in the Guardian, Healthwatch England highlighting issues nationally accessing NHS dentists; 	

	<ul style="list-style-type: none"> - There has been positive feedback in relation to the pilot at BFT A&E of the redirection of dental patients onto the urgent dental care service - Covid enquiries some issues highlighted by the Hindu community in relation to transport to site. LP and CH to discuss further to ensure that people are captured and possibility of categorising as housebound to receive vaccination. <p><u>Living with Covid 19 - The impact on health and care services in Bolton</u> The Committee received the findings of the survey to gather information from a number of health and care topics. The recommendations outlined are for :</p> <ul style="list-style-type: none"> - GP practices to improve access and be mindful of the difficulties for some of remote access and ensure alternatives available; - Provide more follow up and support for mental health issues <p>A copy of this report has been shared with MH commissioner and Healthwatch would welcome a formal response from the Committee.</p> <p>Members noted the report findings and it was agreed that a meeting be arranged to discuss the findings in more details. [JB/RS/MM/MH clinical lead]</p> <p><u>Peoples experiences leaving hospital</u> Deferred to next meeting</p>	
27/21	<p><u>Q3 Governance and Safety Report</u> The Committee received a copy of the Governance and Safety report detailing activity during Quarter 3 [October 20 to December 20] and outlined information in relation to the covid issues which have been addressed.</p> <p>Members of the Committee noted the report</p>	
CLINICAL EFFECTIVENESS		
28/21	<p><u>Nursing Home / Domiciliary Agency report</u> The report detailed the current position in terms of CQC ratings with 7 homes rated good, 3 requiring improvement and 1 awaiting inspection. The number of positive cases within homes is stabilising and the main cases being reported are staff as opposed to residents. It was noted that there has been a rise in November incidents which was due to a catch up in reporting and recording.</p> <p>Members noted the detailed update</p>	
29/21	<p><u>Serious Incidents Report</u> The report updated the Committee on patient safety incidents (SIs) or 'never events' reported by Providers and Bolton CCG to the NHS Strategic Executive Information System (StEIS) and Regulation 28 (Prevention of future deaths) reports issued by HM Coroner.</p> <p>DS reported that there are 39 ongoing Sis in relation to all providers, no new never events, 12 new SIs 9 of which pertain to Bolton FT.</p> <p>There report included some system wide learning from a recent event following the death of a 16year old inpatient.</p>	

	<p>DS reported that the CCG Serious Incident Policy is scheduled to be reviewed and in light of the system wide changes due to take place the policy will be updated to reflect business and administration updates and a copy will be circulated to members for approval.</p> <p>Members noted the report and DS to circulate a copy of the updated SI Policy</p>	DS
30/21	<p><u>Safeguarding update – MCA Report</u> The committee received the MCQ report developed jointly across GM recognising the challenges across the wider system. The joint strategic plan aims to identify the main issues related to the Mental Health Capacity Act for the children’s workforce and patients, specifically for 16-17 year olds and the impact of cultural and system wide changes across healthcare.</p> <p>The project will scope out the current issues to inform policy and provide strategic focus. A stakeholder engagement event will be held with health providers and scoping work to strengthen the voice in the health care, focus on health care systems and learn lessons from the adult agenda and engagement.</p> <p>Members noted the presentation and update and would welcome an update to a future meeting</p>	KK
PATIENT SAFETY		
31/21	<p><u>Collaborative update</u> MR updated members that the Falls, Medicines and Pressure Ulcer collaborative have been stood down for meetings during the lockdown period. The Infection Prevention Collaborative have continued to meet to discuss covid issues.</p> <p>Noted</p>	
32/21	<p><u>Quality Accounts</u> MR updated that the CCG have been informed of the updated Bolton FT priority areas : pneumonia in acute adults, escalation early warning systems, diabetes, improving turnaround time in radiology and approving maternity services.</p> <p>More detail will be presented to the next meeting.</p> <p>Members noted the update</p>	
33/21	<p><u>NHSE Patient Safety Update</u> The Committee received for information.</p> <p>Members noted the report</p>	
34/21	<p><u>Bolton External Log Report</u> Received for information.</p> <p>Noted</p>	
35/21	<p><u>GM Quality Board papers and dataset</u> Stakeholder return received for information. No significant issues highlighted.</p> <p>Noted</p>	
<u>Items for Information</u>		

36/21	<p><u>Notes of associated meetings</u> Received for information.</p>	
37/21 37.1 37.2	<p><u>Any Other Business</u> CH informed the Committee that he had been made aware that the GP Federation were incident report internally rather than via the CCG and more information has been requested.</p> <p>HL requested information in relation to discharge from the admission avoidance team in relation to readmission. GB agreed to action</p>	<u>GB</u>
38/21	<p><u>Items for the next or future meetings</u></p> <ul style="list-style-type: none"> - LPS update - Quality Strategy Update - SI Framework - EDHR Annual Publication - NHSE EUR consultation - Health Innovation Manchester update - Quality Accounts - May 	
39/21	<p><u>Chair reflection and significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <p>-</p>	
40/21	<p><u>Time and Date of Next Meeting</u> Agreed as 12th May 2021 at 9am</p>	