

JOINT COMMISSIONING COMMITTEE

Date: TUESDAY 8TH JUNE, 2021
MEETING VIA MS TEAMS MEETING
13.30-15.00

Contact/Ext No: Kate Smith

AGENDA

Part A: Open to press and public

Business Items				
No.	Item	Presented by	Decision	Time
1.	Declarations of interest	Chair	Noting/ endorsing	5 mins
2	Apologies for absence			
3	Minutes of the previous meeting (enclosed)			
4	Monitoring of Decisions (enclosed)			
5	Pooled Budget Financial Position 20/21 (enclosed)	Lisa Butcher & Claire Donovan	Noting and approval	15 mins
6	Forward Plan (enclosed)	Kate Smith	Noting	5 mins
PART B: Private Development Meeting (Members only)				
7	Springboard – Market Intelligence Project (presentation to follow)	Tim Bryant	Noting & comment	20 mins



JOINT COMMISSIONING COMMITTEE

MEETING, 20TH APRIL 2021 – Microsoft Team Meeting

Representing Bolton Council

Councillor Susan Baines
Ms Helen Lowey, Director of Public Health
Ms Rachel Tanner, Managing Director

Representing Bolton Clinical Commissioning Group

Mr Alan Stephenson, Lay Member
Dr Niruban Ratnarajah, Chair
Ms Su Long, Chief Officer
Mrs Melissa Maguinness, Director of Strategic Commissioning
Dr Jane Bradford, Clinical Director, Governance & Safety
Dr Helen Wall, Clinical Director, Commissioning

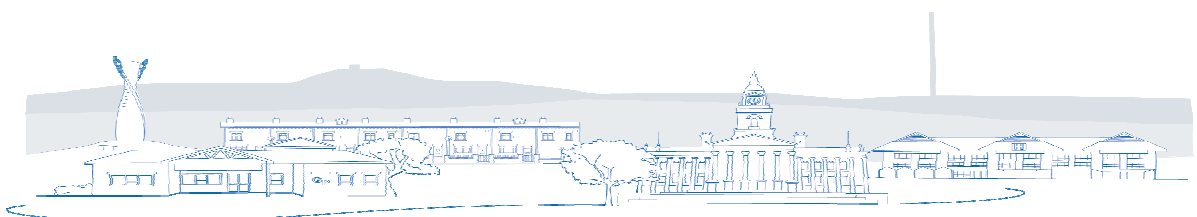
Also in Attendance

Mrs Kate Smith, Transformation Lead
Mrs Claire Donovan, Acting Deputy CFO, Bolton CCG
Mrs Lisa Butcher, Head of Finance, Bolton Council
Mrs T Minshull, Assistant Director - Social Care & Public Health
Commissioning

Apologies for absence were received from:

- Sue Johnson, Director of Corporate Services
- Anne Galloway, Councillor
- Kelly Knowles, Interim Chief Finance Officer
- Andy Morgan, Councillor

Susan Baines, in the Chair



1. DECLARATIONS OF INTEREST

There were no declarations made.

2. INTRODUCTION AND WELCOME

The Chair introduced Niruban Ratnarajah as Co-chair who had replaced Wirin Bhatiani following his retirement. Thanks were expressed to Wirin for his contribution to this meeting.

3. MINUTES OF PREVIOUS MEETING

The minutes of the proceedings of the meeting of the Committee held on 23rd February 2021 were submitted and signed as a correct record.

Resolved : that the minutes are agreed as a correct record.

3. MONITORING OF DECISIONS

A report submitted by Kate Smith, Transformation Lead, monitored the progress of decisions taken at previous meetings of the Committee.

Resolved: That the monitoring report be noted.

4. FORWARD PLAN

The Forward Plan for 2021/22 was submitted for noting and members.

Resolved: That the forward plan be noted.



Report to:	Joint Commissioning Committee		
Date of meeting:	June 2021		
Report of:	Kate Smith, Transformation Lead		
Contact officer:	Kate Smith	Telephone number	
Report title:	Joint Commissioning Committee Monitoring Report		
Non confidential			
This report does not contain information which warrants its consideration in the absence of the press or members of the public			
Purpose:	To report the details on the progress made regarding formal decisions taken by the JCC		
Recommendations:	To note the Monitoring Report		
Decision:			
Background documents:			
Date:	June		
Consultation with other CCG/Council officers			
	CCG Officer	LA Officer	
Finance	N/A	N/A	
Legal	N/A	N/A	
HR	N/A	N/A	
Equality Impact Assessment required?	N/A		

Date of meeting	Item and decision	Action and Progress
23/02/21	<p><u>Q3 Finance update</u></p> <p>Resolved-</p> <p>(i) Approved the pooled budget for 2020/21 and noted the financial position, including the Better Care Fund, as at Quarter 3.</p> <p>(ii) Noted the financial support requested under the Hospital Discharge Programme.</p>	<p>Implemented as agreed. Latest pooled budget financial position to be shared at June meeting.</p>
23/02/21	<p><u>Medicines Administration Record, Locally Commissioned service</u></p> <p>Resolved –</p> <p>Agreed the redesign of the service with Bolton Council taking the lead for the contract monitoring</p>	<p>Council will take over lead for monitoring from 01/07/21. Joint CCG and council group established and first meeting is in April to plan transition.</p>

Report to:	Joint Commissioning Committee		
Date of meeting:			
Report of:	Kelly Knowles, Acting Chief Finance Officer, Bolton CCG		
	Sue Johnson, Director of Corporate Resources, Bolton Council		
Contact officer:	Claire Donovan, Acting Deputy Chief Finance Officer, Bolton CCG	Telephone number	01204 462068
	Lisa Butcher, Head of Finance, Department of People Services, Bolton Council		01204 336818
Report title:	Strategic Commissioning Function (SCF) – Final Reported Pooled Budget Financial Position 2020/21		
Not confidential			
This report does not contain information which warrants its consideration in the absence of the press or members of the public.			
Purpose:	This report provides the Joint Commissioning Committee with information relating to the financial position for the Strategic Commissioning Function (SCF) –Pooled Budget for the 2020/21 financial year.		
Recommendations:	The Joint Commissioning Committee is recommended to:- <ul style="list-style-type: none"> • Approve the final pooled budget for 2020/21 and note the year end financial position, including the Better Care Fund. • Note the financial support requested under the Hospital Discharge Programme. 		
Decision:			
Background documents:			
Date:			

Consultation with other CCG/Council officers		
Please complete this section with a Name or N/A		
	CCG Officer	LA Officer
Finance	Claire Donovan	Lisa Butcher
Legal	N/A	N/A
HR	N/A	N/A
Equality Impact Assessment required?		

1. INTRODUCTION & BACKGROUND

- 1.1 This report outlines the financial performance of the pooled budget areas. In light of the changing NHS Financial arrangements, the agreement was made to report the financial position in line with the reporting structures mandated for the NHS through Months 1-6 and Months 7-12.
- 1.2 Due to the CCG budgets being mandated and allocations transacted to ensure that all CCGs report a balanced position for the first half of the financial year, it was agreed that this report will report by exception.
- 1.3 The final pooled budget contributions were:
CCG 55%
LA 45%
- 1.4 The reported position includes expenditure incurred to support rapid discharge from acute providers and any additional costs that have been incurred to avoid patient admissions into acute providers during the pandemic. Funding to support these costs has been received into the pool, via the CCG, under the Hospital Discharge Programme. Further details are reported in Section 4. Hospital Discharge Programme.
- 1.5 Due to the uncertainty around both the Bolton Council and Bolton CCG spend and respective financial positions, it was agreed at the December JCC that the risk share would be paused from Month 7 for the remainder of the financial year.

2. SUMMARY POSITION

- 2.1 The pooled budget arrangements have been maintained with the 2019/20 principles for Month 1- Month 6 reporting. From Month 7, the risk share within the Section 75 has been paused to reduce the financial risk for both organisations.
- 2.2 The total budget reported during this period is £170.77m across the four commissioning areas, as indicated in the table below:

Commissioning Area	Final	Final	Final
	Reported Budget	Reported Actual	Reported Variance
£m			
Integrated Community Services (Adults)	48.20	47.60	0.59
Learning Disabilities	25.74	26.51	(0.77)
Mental Health (Adults)	18.06	19.15	(1.09)
Care Services	78.77	78.46	0.31
Total Pooled Budget Position	170.77	171.73	(0.96)

- 2.2 To provide some stability to both organisations, a high level projection of the Bolton Council financial position was made in May and the risk share for the first six months of the year was agreed between the pooled budget partners based on this projection. The full year projected over spend was estimated at £4.8m at this point and the risk share agreed at £1.19m for each organisation. The transacted risk share is included in the reported position in the table above.
- 2.3 The final reported position for the pooled budget is an over spend of £0.96m which includes the transacted risk share of £1.19m.

3. **SUMMARY OF COMMISSIONING AREAS**

3.1 **Integrated Community Services**

- 3.11 Reporting categories for Integrated Community Services will be maintained as per 2019/20, with the largest areas of spend being Intermediate Tier and within Neighbourhoods.
- 3.12 Financial risk within this commissioning area is deemed low, with any overspends being monitored closely and mitigating actions put into place.

3.2 **Learning Disabilities**

- 3.21 The Learning Disability service is an area of growth due to an increase in the requirement of placements.
- 3.22 Specialist placements under Transforming Care are extremely high cost due to the complexity of the clients. Existing provision is under review and collaborative approaches to contracting are being managed proactively across the CCG and the Council, where appropriate.
- 3.23 Alongside the review of the existing provision, the potential future requirements are being mapped to provide a robust strategy for LD and MH which is being supported by Grant Thornton.

3.3 **Mental Health**

- 3.31 Out of area placements continue to increase within both the CCG and the Council, which has placed additional pressure on the identified budget.
- 3.32 Increased acuity resulting in an additional requirement for specialised locked facilities and high need dementia placements is also contributing to the financial risk within Mental Health Services. There has been a significant impact of service users transitioning from Children's Services.
- 3.33 There is ongoing work to develop the most cost-effective provision for the most complex clients. New provision has led to some increase in Social Care costs but there is the expectation this will better meet future needs in a more structured way. The contracting arrangements for Mental Health Providers continue to be implemented with a single price per accommodation unit being agreed under a block contract, which has helped to stabilise the position.
- 3.34 Under the emergency period and in response to COVID, Bolton LA and Bolton CCG contracted with Cuerden Care to provide additional accommodation within the Bolton Locality. The joint placements contracted

through the Swallowfields accommodation was reclaimed via COVID-19 funding during April - September. From 1st October, this has been funded through the CCG and LA budgets, with a new contract successfully negotiated collaboratively for 2021/22.

3.4 Care Services

- 3.41 There are ongoing reviews of Home Care, Direct Payments and Residential/Nursing care packages to confirm their suitability.
- 3.42 Regular audits are being undertaken with direct payment service users, which will ensure that the packages of care are updated regularly and are maintained at an appropriate rate for service users.
- 3.43 The spend relating to the Hospital Discharge Programme as a COVID-19 response is reported through Care Services. Further details are reported through section 4. Hospital Discharge Programme.

3.5 Better Care Fund

- 3.51 The Better Care Fund (BCF) is required to be reported separately as ring-fenced budgets from CCG allocations, and funding paid directly to local government, including the Disabled Facilities Grant (DFG), the improved Better Care Fund (iBCF) and the Winter Pressures grant.
- 3.52 The table below reports a summary of the integrated spending plan of schemes approved through the BCF, however it should be noted that these budgets and expenditure areas are included in the Commissioning Areas detailed earlier in this report.

Better Care Fund	Final	Final	Final
	Reported Budget	Reported Actual	Reported Variance
	£m		
Integrated Neighbourhood Teams	3.50	3.44	0.06
Intermediate Care	15.08	15.32	(0.24)
Protection of Health Care Services	1.83	1.83	0.00
IT Resource	0.06	0.02	0.03
Independent Living	5.84	5.82	0.02
Complex Needs	1.47	1.40	0.07
Staying Well	0.97	0.89	0.08
Carers	0.77	0.79	(0.02)
Care Act	0.40	0.40	0.00
Protection of Social Care Services	6.04	6.04	0.00
Winter Pressures	1.39	1.39	0.00
iBCF	13.05	13.05	0.00
Grand Total	50.39	50.39	(0.00)

4. HOSPITAL DISCHARGE PROGRAMME

- 4.1 The Hospital Discharge Programme (HDP) is a source of funding available to systems to ensure that discharges from hospitals were enacted swiftly and hospital admissions were avoided wherever possible under the emergency COVID-19 period to ensure that acute hospital capacity was available to deal with any increases in demand.
- 4.2 Bolton LA and Bolton CCG worked collaboratively to ensure that this funding was utilised effectively and that the acute sector was supported to deliver the expected capacity.
- 4.3 Beds within the Care Sector were immediately commissioned in March 2020 under the HDP guidance and patients requiring an increase in their Healthcare packages, home care and reablement were also supported through this funding from March – August 2020.
- 4.4 From the 1st September, the new HDP guidance was implemented and a discharge to assess model was put into place, for which a maximum of 6 weeks funding can be reclaimed for patients discharged from hospital. The process for accessing the funding is via the same route already implemented through the monthly NHSE returns that the CCG completes.
- 4.5 The total value of the expenditure categorised under the HDP for the financial year is £8.06m, which is reported through the Care Services commissioning area. The full funding has been received through the CCG allocations and invoices between the LA and CCG have been transacted.

Hospital Discharge - Covid	Final	Final	Final
	Reported Budget	Reported Actual	Reported Variance
£'000			
LA Claims	5,348	5,348	-
HDP 1 - block booked beds	184	184	-
HDP 2 - D2A	382	382	-
HDP 1 - CCG packages of care	2,126	2,126	-
HDP 1 - Care Home equipment support	15	15	-
Grand Total	8,055	8,055	-

5. IMPACTS AND IMPLICATIONS

5.1 Legal
NONE

5.2 HR
NONE

6. EIA

6.1 Under the Equality Act 2010, the Council must have due regard to:

- Eliminating unlawful discrimination, harassment and victimisation and any other conduct prohibited by the Act;
- Advancing equality of opportunity between people who share a protected characteristic and people who do not share it; and
- Fostering good relations between people who share a protected characteristic and people who do not share it.

6.2 It is therefore important to consider how the proposals contained within this report may positively or negatively affect this work.

6.3 An initial screening for equality implications has been undertaken, based on this the report does not require an Equality Impact Assessment to be completed as it is not requesting a policy change on the part of the Council or the CCG.

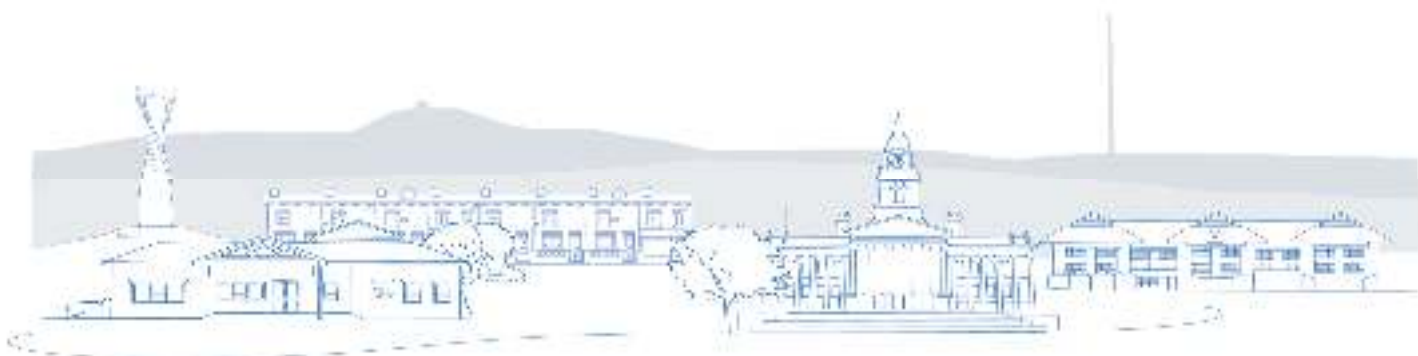
7. RECOMMENDATIONS

The JCC is recommended to:

- (i) Approve the pooled budget for 2020/21 and note the financial position, including the Better Care Fund.
- (ii) Note the financial support approved by NHSE/I under the Hospital Discharge Programme.

Report to:	Joint Commissioning Committee		
Date of meeting:	June 2021		
Report of:	Kate Smith, Transformation Lead		
Contact officer:	Kate Smith	Telephone number	
Report title:	Joint Commissioning Committee Forward Plan		
Not confidential			
This report does not contain information which warrants its consideration in the absence of the press or members of the public			
Purpose:	To update the JCC on future items for consideration and noting		
Recommendations:	To note the Forward Plan		
Decision:			
Background documents:			
Date:	June		

Consultation with other CCG/Council officers		
	CCG Officer	LA Officer
Finance	N/A	N/A
Legal	N/A	N/A
HR	N/A	N/A
Equality Impact Assessment required?	N/A- proposals will be assessed individually.	



Standing Items		
Item	SRO/Contact	Meeting
Quarterly Financial Updates	Claire Donovan /Lisa Butcher	Quarterly

Programmed Items		
Item	SRO/Contact	Meeting

