

**NHS BOLTON CLINICAL COMMISSIONING GROUP  
Public Board Meeting**
**AGENDA ITEM NO: .....13.....**
**Date of Meeting: .....11<sup>th</sup> June 2021.....**

<b>TITLE OF REPORT:</b>	CCG Finance & QIPP Committee	
<b>AUTHOR:</b>	Joanne Taylor, Board Secretary	
<b>PRESENTED BY:</b>	Niruban Ratnarajah, Committee Chair	
<b>PURPOSE OF PAPER: (Linking to Strategic Objectives)</b>	For the Board to receive and review the minutes of the Finance & QIPP Committee meeting held on 28 <sup>th</sup> May 2021.	
<b>LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):</b>	<b>Delivery of Year 3 Locality Plan.</b>	
	<b>Joint collaborative working with Bolton FT and the Council.</b>	
	<b>Supporting people in their home and community.</b>	
	<b>Shared health care records across Bolton.</b>	
	<b>Regulatory Requirement</b>	
	<b>Standing Item</b>	√
<b>RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)</b>	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> <li>Recommended the approval of the interim H1 2021/22 financial plan noting the level of unidentified QIPP required to provide a balanced position, for approval by the CCG Board in June 2021.</li> </ul>	
<b>COMMITTEES/GROUPS PREVIOUSLY CONSULTED:</b>	Finance & QIPP Committee.	
<b>REVIEW OF CONFLICTS OF INTEREST:</b>	Conflicts of Interest are reviewed at every meeting.	
<b>VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:</b>	Patient views are not specifically sought as part of this report.	
<b>EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED &amp; OUTCOME OF ASSESSMENT:</b>	EIA and an assessment is not considered necessary for the report.	

**MINUTES**
**FINANCE & QIPP COMMITTEE – VIRTUAL MEETING**
**Date:** 28<sup>th</sup> May 2021

**Time:** 12 noon to 13.00pm

**Present:**

Alan Stephenson	Lay Member (in the Chair)
Tony Ward	Lay Member, Governance
Kelly Knowles	Acting Chief Finance Officer
Claire Donovan	Acting Deputy Chief Finance Officer

**Minutes by:**

Joanne Taylor	Board Secretary
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Min No.	Topic
32/21	<p><b><u>Apologies for Absence</u></b> Apologies for absence were received from Emma Saunders, GP Board Member.</p>
33/21	<p><b><u>Declarations of Interest</u></b> The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: <a href="http://www.boltonccg.nhs.uk/about-us/declarations-of-interest">http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</a></p>
34/21	<p><b><u>Minutes from the last meeting held on 30<sup>th</sup> April 2021</u></b> The minutes were approved as a correct record and the update on the action logs noted.</p>
35/21	<p><b><u>Final Financial Planning Paper</u></b> The Committee received an updated version of the financial planning paper 2021/22, prior to final submission to the CCG Board.</p> <p>The paper now included more detail on the planning guidance, the system envelopes based on H2 2020/21 with adjustments, outside of envelope cost reimbursements including specialised high cost drugs and devices, specific Covid services and the 2021/22 Service Development Fund (SDF) not previously published along with the 12 month mental health plans to meet the Mental Health investment standards and the elective recovery fund to hit specific thresholds each month.</p> <p>The Committee also received a detailed update on the GM financial position. The allocation and fair share arrangement agreed to give CCGs a similar challenge was highlighted. This will recognise the financial arrangements in place, payments to providers and QIPP requirements for the CCG. The plan is for a full review at months 3 and 5 to review all financial positions to move resource around the system if required. This is the start of moving towards one GM ICS with one financial position.</p>

The CCG resource was also discussed. It was noted that the CCG allocations were announced in March 2019 covering a five year period from 2019/20 to 2023/24. Due to the Covid pandemic the 2020/21 allocations were superseded by temporary system wide financial arrangements. These financial arrangements have been rolled forward into H1 of 2021/22. The total expected funding for Bolton CCG is £255.6m. The main areas of additional funding were in mental health and primary care.

It was also reported that the draft financial plan has been constructed based on H2 2020/21 expenditure and adjusted for inflation, increased for key areas of national priority and the transfer of nationally commissioned IS back to CCGs. The first draft expenditure plan indicated a deficit of £2.467m for Bolton CCG. This included the reinstatement of the 0.5% contingency for CCGs, which has subsequently been agreed by the GM Leadership Group to be removed due to lack of affordability across the system. Additional QIPP plans have been mandated to ensure that the CCG based system deficit has been allocated across organisations on a fair shares basis, this equates to £1.399m for Bolton CCG. The final draft plan submitted indicates a breakeven position.

It was noted that the continuation of the financial regime results in minimal additional allocation available for new investment into services, which is also in line with the GM planning principles. However, there is additional system funding available for the priority areas such as the Primary Care Digital Strategy, Mental Health, Local Maternity Systems, Saving Babies Lives – Pre-term births and Elective Care Recovery. It has been assumed that there will also be additional financial support for programmes such as implementation of the recommendations through the Ockenden report, Cancer and long Covid. An update on the CCG's statutory duties was also outlined which are in line with previous years and RAG rated on expected performance.

The QIPP target for Bolton CCG is £2.3m for H1 2021/22. This has been calculated based on the 0.28% efficiency stated in the guidance, plus any specific CCG based cost pressures plus a proportion of the remaining financial deficit which has been allocated on a fair shares basis. The normal process for QIPP planning had been paused throughout 2020/21, however management of the system wide deficit will be reviewed through the System Finance Group. CCG specific plans that are currently in place results in a value of £1.8m of unidentified QIPP. However, the CCG is in a reasonable position when looking comparatively across other GM CCGs.

It was acknowledged that there is a level of financial risk within the ICS plans and there have been areas within the guidance that have not been reflected in the financial plans submitted due to the planning process and the ICS directives. Furthermore, the tight timescales have not allowed for the peer scrutiny that had been in place throughout 2020/21.

Members discussed the QIPP targets, in particular the issues a 6 month target plan may bring. Members also raised the issue with Bolton CCG being one of the few CCGs who have identified QIPP savings and, if some or all targets were met, and other CCGs did not achieve, if this would result in Bolton receiving a share of their deficit. It was reported that GM is sighted on Bolton's QIPP plans and the 6 month target. With regard to the situation with other CCGs, the expectation is that every CCG will make QIPP savings this year

**The Committee recommended the approval of the interim H1 2021/22 financial plan noting the level of unidentified QIPP required to provide a balanced position, for approval by the CCG Board in June 2021.**

**The Committee noted that this position is subject to review and reallocation of funding/ savings targets based on Month 3 and Month 5 financial reports.**

36/21	<p><b><u>Health Economy Financial Position:</u></b></p> <p><b><u>Bolton FT Finance Committee Report (M1)</u></b>  The report was reviewed and noted.</p>
37/12	<p><b><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></b></p> <ul style="list-style-type: none"> <li>• Recommended the approval of the interim H1 2021/22 financial plan noting the level of unidentified QIPP required to provide a balanced position, for approval by the CCG Board in June 2021.</li> </ul>
38/12	<p><b><u>Any Other Business</u></b>  There was no further business discussed.</p>
39/21	<p><b><u>Time and Date of Next Meeting</u></b>  It was agreed the next meeting would be held on Friday 25<sup>th</sup> June 2021 12 noon to 2pm via Microsoft Teams.</p>