

**NHS BOLTON CLINICAL COMMISSIONING GROUP  
Public Board Meeting**
**AGENDA ITEM NO: .....15.....**
**Date of Meeting: .....12<sup>th</sup> November 2021.....**

<b>TITLE OF REPORT:</b>	CCG Finance & QIPP Committee	
<b>AUTHOR:</b>	Joanne Taylor, Board Secretary	
<b>PRESENTED BY:</b>	Niruban Ratnarajah, Committee Chair	
<b>PURPOSE OF PAPER: (Linking to Strategic Objectives)</b>	For the Board to receive and review the minutes of the Finance & QIPP Committee meeting held on 29 <sup>th</sup> October 2021.	
<b>LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):</b>	<b>Delivery of Year 3 Locality Plan.</b>	
	<b>Joint collaborative working with Bolton FT and the Council.</b>	
	<b>Supporting people in their home and community.</b>	
	<b>Shared health care records across Bolton.</b>	
	<b>Regulatory Requirement</b>	
	<b>Standing Item</b>	√
<b>RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)</b>	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> <li>• Assurances on the future financial planning arrangements.</li> <li>• Addition of a risk to the CCG Corporate Risk Register regarding the continuing healthcare overspend as an operational risk for patients if staffing causes any provider to become unsafe.</li> </ul>	
<b>COMMITTEES/GROUPS PREVIOUSLY CONSULTED:</b>	Finance & QIPP Committee.	
<b>REVIEW OF CONFLICTS OF INTEREST:</b>	Conflicts of Interest are reviewed at every meeting.	
<b>VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:</b>	Patient views are not specifically sought as part of this report.	
<b>EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED &amp; OUTCOME OF ASSESSMENT:</b>	EIA and an assessment is not considered necessary for the report.	

**MINUTES**
**FINANCE & QIPP COMMITTEE – VIRTUAL MEETING**
**Date:** 29<sup>th</sup> October 2021

**Time:** 11.30am – 12.45pm

**Present:**

<b>Tony Ward</b>	<b>Lay Member, Governance</b>
<b>Alan Stephenson</b>	<b>Lay Member (in the Chair)</b>
<b>Claire Donovan</b>	<b>Acting Deputy Chief Finance Officer</b>

**Minutes by:**

<b>Joanne Taylor</b>	<b>Board Secretary</b>
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<b>Min No.</b>	<b>Topic</b>
76/21	<p><b><u>Apologies for Absence</u></b></p> <ul style="list-style-type: none"> <li>• Kelly Knowles, Acting Chief Finance Officer.</li> <li>• Emma Saunders, GP Board Member.</li> </ul>
77/21	<p><b><u>Declarations of Interest</u></b></p> <p><b>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</b></p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: <a href="http://www.boltonccg.nhs.uk/about-us/declarations-of-interest">http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</a></p>
78/21	<p><b><u>Health Economy Financial Position:-</u></b></p> <p><b><u>Update on Bolton Council Financial Position</u></b></p> <p>This item was deferred to the next meeting.</p>
79/21	<p><b><u>Minutes and Action Log from the last meeting held on 24 September 2021</u></b></p> <p>The minutes were approved as a correct record. It was noted that all outstanding actions on the action log were now complete.</p>
80/21	<p><b><u>Report of the Chief Finance Officer (M6)</u></b></p> <p>A system wide financial envelope has been allocated to Greater Manchester (GM) for the period 1 April 2021 to 30 September 2021. This comprises of initial allocations for both CCGs and Providers, Covid funding, growth funding and system top up. GM has managed the financial plan within this envelope for all areas of spend, with the exception to this being those areas where national funding was available.</p> <p>Any expenditure relating directly to the Hospital Discharge Programme and the Covid 19 - Vaccination Programme has been captured and reported separately within the monthly Non ISFE submissions to NHSE. Allocations to cover these costs are expected to be received once the validation process with NHSE has been undertaken.</p>

	<p>At month 6, the CCG has reported a balanced position, however, it should be noted that this continues to be under significant risk due to pressures within Continuing Care Services, as a result of an increase in occupancy. It has been confirmed that there will be no hard close of the H1 position instead H1 and H2 will be reported in totality.</p> <p>It was reported that the QIPP target for Bolton CCG is £2.3m for H1 2021/22. This has been calculated based on the 0.28% efficiency stated in the guidance, plus any specific CCG based cost pressures plus a proportion of the remaining GM financial deficit which has been allocated on a fair shares basis. The CCG has identified QIPP in full for H1, however £2.0m has been delivered through non recurrent adjustments.</p> <p><b>The Committee noted:-</b></p> <ul style="list-style-type: none"> <li>• <b>The financial position at Month 6, which currently excludes the Month 4 to Month 6 allocations for expenditure incurred under both the Hospital Discharge Programme and the Covid 19 Vaccination Programme.</b></li> <li>• <b>The Month 6 position is reporting a balanced position compared to the financial plan approved via CCG Board and GM Partnership Executive Board.</b></li> <li>• <b>The stated risks to this balanced position including volatility of CHC spend continued pressure in Prescribing and Children’s services spend.</b></li> </ul> <p><b>The Committee requested that a risk be added to the CCG Corporate Risk Register regarding the continuing healthcare overspend as an operational risk for patients if staffing causes any provider to become unsafe.</b></p>
81/21	<p><b><u>Pooled Budget Report</u></b> The report provides the Committee with information relating to the financial position for the Strategic Commissioning Function (SCF) Pooled Budget for the H1/Q2 position in 2021/22.</p> <p>It was reported that the pooled budget arrangements have been maintained with the 2019/20 principles for Month 1 to Month 6 reporting. The risk share within the Section 75 continues to be paused through H1 2021/22 to reduce the financial risk for both organisations.</p> <p>The total budget reported during this period is £79.74m across the four commissioning areas and the reported position for the pooled budget in H1/Q2 2021/22 is an over spend of £1.06m.</p> <p>The two main points noted were regarding the approval of the continued pause of the financial risk share until further notice and approval of the proposal to potentially reduce the notice period for the termination of the Section 75, if required. The Committee agreed this was a sensible approach to take.</p> <p><b>The Committee noted the update.</b></p>
82/21	<p><b><u>Bolton FT Finance Committee Report (M6).</u></b> <b>The Committee noted the report.</b></p>
83/21	<p><b><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></b></p> <ul style="list-style-type: none"> <li>• Assurances on the future financial planning arrangements.</li> <li>• Addition of a risk to the CCG Corporate Risk Register regarding the continuing healthcare overspend as an operational risk for patients if staffing causes any provider to become unsafe.</li> </ul>
84/12	<p><b><u>Any Other Business</u></b> There was no further business discussed.</p>

**85/21**

**Time and Date of Next Meeting**

**It was agreed the next meeting would be held on Friday 26<sup>th</sup> November 2021 from 12pm.**