

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:13.....

Date of Meeting:14th January 2022.....

TITLE OF REPORT:	Primary Care Commissioning Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Alan Stephenson, PCCC Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Primary Care Commissioning Committee meeting held on 2 nd December 2021.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Deliver the outcomes in the Bolton Joint Health and Care Plan.	
	Ensure compliance with the NHS statutory duties and NHS Constitution.	
	Deliver financial balance.	
	Regulatory Requirement.	
	Standing Item.	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	<p>The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:-</p> <ul style="list-style-type: none"> • To support the CCG Executive decision with regard to the primary care winter access funding. • To support the recommendations for commissioning and decommissioning of LCSs as highlighted in the Minutes. • To support further actions with regard to the security issues at Ladybridge Surgery. • 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Primary Care Commissioning Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
OUTCOME OF EQUALITY IMPACT ASSESSMENT (EIA) AND ANY ASSOCIATED RISKS:	EIA and an assessment is not considered necessary for the report.	

MINUTES

Primary Care Commissioning Committee – Virtual Meeting

Date: 2nd December 2021

Time: 12.00pm

Present:

Alan Stephenson	CCG Lay Member (Committee Chair)
Su Long	CCG Chief Officer
Stephen Liversedge	CCG Clinical Director, Primary Care & Health Improvement
Kelly Knowles	CCG Acting Chief Finance Officer
Susan Baines	Bolton Council Elected Member
Andy Morgan	Bolton Council Elected Member
Steven Whittaker	Local GP representative
Kerry Porter	GMH&SCP Primary Care team representative
Stacey Walsh	Local Practice Manager representative
Jim Fawcett	Health Watch representative

In attendance:

Lynda Helsby	CCG Associate Director Primary Care & Health Improvement
Kathryn Oddi	CCG Head of Primary Care Contracting

Minutes by:

Joanne Taylor	Board Secretary
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Minute No.	Topic
55/21	<p><u>Apologies for Absence</u> Apologies for absence were received from:-</p> <ul style="list-style-type: none"> Lynn Donkin, Public Health representative, Bolton Council.
56/21	<p><u>Declarations of Interest</u> Stephen Liversedge, Stacey Walsh and Steven Whittaker declared an interest in all the items on the agenda relating to primary care, due to potential financial conflicts of interest.</p> <p>The Chair agreed that for each item, views would be taken on the potential conflicts of interest to confirm if these members could take part in any voting or decisions taken.</p> <p>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the committee. It was noted that declarations declared by members of the committee are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p>

57/21	<p><u>Minutes from the Meeting held on 14th October 2021</u> The Minutes were approved as a correct record.</p>
58/21	<p><u>Primary Care Winter Access Funding</u> Members were informed that on the 14th October 2021 NHS England published its proposal to support General Practice and improve access for patients. The paper sets out the steps to increase and optimise capacity, address variation and encourage good practice and improve communication with the public, including tackling abuse and violence against NHS staff.</p> <p>National funding has been allocated to Bolton to spend on increasing capacity for same day appointments at practice or PCN level, face to face and/or expanding the same day urgent care capacity including urgent treatment centres, hubs or 111.</p> <p>The CCG Executive has reviewed the paper and agreed how this funding should be utilised following engagement with PCNs, practices, LMC and the Urgent & Emergency Care Board and the paper summarises the aims of this of the funding and the outcomes of the CCG Executive discussions.</p> <p>Members reviewed the paper and noted the main part of the proposal is to support additional workforce in primary care. An update on the assurance processes that will be required to review the effectiveness of this funding was also received. The main principles were also highlighted which included improved face to face contact and patient experience, increased capacity, reduce demand and that current commissioned services are fully utilised and delivered equitably.</p> <p>The Committee was also informed of recent discussions held with Greater Manchester colleagues on the overall governance for the funding process and the discussions held earlier through the GM Community Cell group who have the overall authority for decision making on urgent and emergency decisions, with overall responsibility to the Acting Chief Officer in Greater Manchester. Clarity has now been received that the Bolton team will be contributing to the overall system plan, which will be agreed by the GM Community Cell, with Bolton CCG Chief Officer being a representative on this group. Although this Committee is not the end point decision maker for the overall plan, it is important that the Committee agree the local plan and operation of it, engaging as required with member practices and local partners. The importance of this clarity locally and being aware of the overall accountability in GM was noted.</p> <p>The Committee supported the decision of the CCG Executive with regard to the use of the primary care winter access funding.</p>
59/21	<p><u>Locally Commissioned Services (LCSs) Review</u> The report updated the Committee on the recent exercise undertaken to review six Primary Care LCSs against the requirements of need, best evidence/rationale and value for money etc. The report recommended continuity of service provision for each scheme into 2022/23 and the Committee reviewed each of the recommendations, noting that numbers of people accessing the services that are being proposed for decommissioning have been consistent over the last few years.</p> <p>The Committee supported the following recommendations:</p> <p>To continue to commission the following services for 2022/23 (in line with the comments included for each scheme in the attached report)</p> <ul style="list-style-type: none"> • Insulin Management • Asylum Seekers • Ring Pessary • Homelessness

	<p>To decommission the following services after 31st March 2022</p> <ul style="list-style-type: none"> • Insulin Initiation • Anticoagulation
60/21	<p><u>Safety Issues at Ladybridge Surgery</u></p> <p>The Committee was informed of the recent safety issues at Ladybridge surgery. It was reported that there has been a history of anti-social behaviour in and around the external areas of the practice site and recently there has been an increase in incidents which has resulted in the practice feeling unsafe and having to close the surgery to ensure the safety of the practice staff and patients.</p> <p>A meeting has been held with local partners to agree some actions and security improvements both externally and internally with Council and NHS Property Services representatives. These are now progressing and timescales for this work being agreed.</p> <p>However, the issue still remains and the practice has requested to close this surgery from 2pm during the winter months and until the improvement works have been completed and to set up their afternoon surgeries from Waters Meeting Health Centre. In the interim, the CCG has agreed that the practice can close at any time if they feel a situation is escalating and presents a risk to staff and patients.</p> <p>The Committee discussed the incidents and issues presented and discussed what further actions could be taken and, whilst the Committee believes that any permanent changes to the opening hours should be a last resort, noted that if the practice however wishes to proceed with such an application, this would be reviewed further.</p> <p>The Committee noted the current issues and the plans in place to improve security around the practice, noting the urgent actions that can be taken by the practice.</p> <p>It was agreed that the external works required would be progressed further through Andy Morgan with the Council and the Neighbourhood.</p> <p>It was also agreed to undertake a consultation with the practice's patients to the proposal to close this practice on an afternoon on a regular basis during the winter months and relocate surgeries to the Waters Meeting Health Centre.</p> <p>Su Long was also requested to contact the Police Chief Superintendent to highlight the issues further and the proposed actions being taken.</p>
61/21	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <p>The main points highlighted were:-</p> <ul style="list-style-type: none"> • To support the CCG Executive decision with regard to the primary care winter access funding. • To support the recommendations for commissioning and decommissioning of LCSs as highlighted in the Minutes. • To support further actions with regard to the security issues at Ladybridge Surgery.
62/21	<p><u>Time and Date of Next Meeting</u></p> <p>It was agreed that the next meeting would be held on Thursday 13th January 2022.</p> <p>Agenda items for future discussion were noted as:-</p> <ul style="list-style-type: none"> • BQC – Access Audit Review. <p>Future dates for 2022 were also agreed as:</p> <ul style="list-style-type: none"> • 10th February. • 10th March.

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