

**NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting**
AGENDA ITEM NO:13.....
Date of Meeting:14th January 2022.....

TITLE OF REPORT:	CCG Finance & QIPP Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Niruban Ratnarajah, Committee Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 26 th November and 31 st December 2021.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Delivery of Year 3 Locality Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> • Recommendation for the Board to approve the Financial Planning Report H2 2021/22. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Finance & QIPP Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES
FINANCE & QIPP COMMITTEE – VIRTUAL MEETING
Date: 26th November 2021

Time: 11.30am – 12.30pm

Present:

Tony Ward	Lay Member, Governance
Alan Stephenson	Lay Member
Emma Saunders	GP Board Member (in the Chair)
Claire Donovan	Acting Deputy Chief Finance Officer
Kelly Knowles	Acting Chief Finance Officer

Minutes by:

Joanne Taylor	Board Secretary
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Min No.	Topic
86/21	<p><u>Apologies for Absence</u> There were no apologies for absence.</p>
87/21	<p><u>Declarations of Interest</u> The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p>
88/21	<p><u>Health Economy Financial Position:</u> <u>Update on Bolton Council's Financial Position</u> Due to unforeseen circumstances, Sue Johnson had to send her apologies to the meeting.</p> <p>The update will be arranged for the January meeting.</p>
89/21	<p><u>Minutes and Action Log from the last meeting held on 29 October 2021</u> The minutes were approved as a correct record. It was noted that all outstanding actions on the action log were now complete.</p>
90/21	<p><u>Financial Planning Report H2 2021/22</u> An update on the financial planning arrangements for H2 2021/22 was presented. The presentation highlighted:</p> <ul style="list-style-type: none"> • The GM ICS financial envelope for H2 2021/22. • Management of the CCG financial deficit for H2. • CCG H2 resource. • 2021/22 H2 plan including QIPP plans and targets. • 2021/22 financial risks. <p>It was noted that the financial position is similar to the position at H1. The main changes noted were the additional funding relating to growth, pay and back pay relating to H1 that had not been paid to providers. It was noted that Covid funding and system top up and growth was included although slightly reduced to the H1 position.</p>

	<p>The Committee reviewed the report and received assurance that the CCG feels it is in a better financial position at H2 than in the first half of the year. However, there was an acknowledgement that there remains some significant challenges and financial pressures for the next financial year and beyond.</p> <p>The Committee recommended for approval by the Board the H2 2021/22 financial plan noting the level of unidentified QIPP required to provide a balanced position and noting that the position is subject to review and reallocation of funding/savings targets based on Month 9 financial reporting.</p>
91/21	<p><u>Report of the Chief Finance Officer (M7)</u></p> <p>The Committee received an update on the Month 7 position which highlighted that the NHS financial regime for the second six months of 2021/22 (H2) continues the approach introduced during the second six months of 2020/21 and adopted in the first half of 2021/22 (H1).</p> <p>Integrated Care Systems (ICSs) across England have been allocated a set financial envelope for the period based on historic spending patterns largely from the 2019/20 financial year. The baseline envelope has additional funding allocated to each ICS to allow for extra spend on COVID activity, growth in costs and other additional cost not covered within the funding envelope.</p> <p>Due to timescales associated with the H2 financial planning submission, the Month 7 report includes draft allocations only, this excludes any system funding and GM identified mitigations. Allocations to cover the Hospital Discharge Programme and Vaccination costs are expected to be received once the validation process with NHSE has been undertaken. There has been no hard close of the H1 position, and instead H1 and H2 will be reported in totality.</p> <p>At Month 7, the CCG has reported a balanced position, however, it should be noted that this continues to be under significant pressure due to the non-recurrent mitigations in place to enable this.</p> <p>The Committee noted:-</p> <ul style="list-style-type: none"> • The financial position at Month 7, which currently excludes the Month 7 allocations for expenditure incurred under both the Hospital Discharge Programme and the Covid 19 Vaccination Programme. • The Month 7 position is reporting a balanced position compared to the financial plan approved for H1 via CCG Board and GM Partnership Executive Board and against the draft allocations for Month 7. • That the final allocation adjustments relating to the CCG’s proportion of the system funding and GM mitigations is outstanding from the Month 7 report. • The stated risks to this balanced position including volatility of CHC spend, continued pressure in prescribing and children’s services spend.
92/21	<p><u>BQC Financial Position 2020/21</u></p> <p>The report updated the Committee on the monitoring and reporting of the financial performance of the BQC. Members were informed that the BQC achievement rates have been calculated to ensure that practices have not received any penalties for non-achievement of agreed KPIs due to the emergency period responding to the Covid 19 pandemic, as approved by the Primary Care Co-Commissioning Committee.</p> <p>The report detailed the current range of achievement, from 67% up to 100%. It was reported that the range in 2019/20 was from 59% to 100%, with all practices above the 50%.</p> <p>The Committee noted the final level of achievement of the BQC for 2020/21.</p>

93/21	<p><u>Bolton FT Finance Committee Report (M7)</u> The Committee noted the report.</p>
94/21	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <ul style="list-style-type: none"> • Recommendation for the Board to approve the Financial Planning Report H2 2021/22.
95/12	<p><u>Any Other Business</u> There was no further business discussed.</p>
96/21	<p><u>Time and Date of Next Meeting</u> It was agreed the next meeting scheduled for 31st December would be held via email to review the standard reports.</p> <p>The next virtual meeting would therefore be held on Friday 28th January 2022 from 11.30am via Microsoft Teams.</p>

MINUTES
FINANCE & QIPP COMMITTEE – VIRTUAL MEETING VIA EMAIL
Date: 31st December 2021

Time: 11.30am – 12.30pm

Present:

Tony Ward	Lay Member, Governance
Alan Stephenson	Lay Member
Emma Saunders	GP Board Member (in the Chair)
Kelly Knowles	Acting Chief Finance Officer
Claire Donovan	Acting Deputy Chief Finance Officer

Minutes by:

Joanne Taylor	Board Secretary
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Min No.	Topic
97/21	<u>Minutes and Action Log from the last meeting held on 26th November 2021</u> The minutes were approved as a correct record. It was noted that all outstanding actions on the action log were now complete.
98/21	<u>Report of the Chief Finance Officer (M8)</u> The Committee received an update on the Month 8 position The Committee noted the financial position at Month 8,
99/21	<u>Bolton FT Finance Committee Report (M8)</u> The Committee noted the report.
100/21	<u>Time and Date of Next Meeting</u> The next virtual meeting would be held on Friday 28th January 2022 from 11.30am via Microsoft Teams.