

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:10.....

Date of Meeting:8th April 2022.....

TITLE OF REPORT:	CCG Conflicts of Interest Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Joanne Taylor, Board Secretary in the absence of Tony Ward, Committee Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Conflicts of Interest Committee meeting held by email on 11 th March 2022.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Deliver the outcomes in the Bolton Joint Health and Care Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> • Approval of the updated Conflicts of Interest Policy. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Conflicts of Interest Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES
CONFLICTS OF INTEREST COMMITTEE – VIRTUAL MEETING
Date: 11th March 2022

Time: 11.00am

Present:

Tony Ward	Lay Member, Governance (Committee Chair)
Kelly Knowles	Acting Chief Finance Officer
Su Long	Chief Officer
Alan Stephenson	Lay Member
Romesh Gupta	Secondary Care Specialist

Minutes by:

Joanne Taylor	Board Secretary
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Minute No.	Topic
01/22	<p><u>Apologies for Absence</u> There were no apologies for absence.</p>
02/22	<p><u>Declarations of Interest</u> There were no specific declarations of interest.</p> <p>The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p>
03/22	<p><u>Minutes from the meeting held on 10th December 2021</u> The Minutes were approved as a correct record. It was noted that there were no outstanding actions on the decision log.</p>
04/22	<p><u>Standing Item – Review of Corporate Registers</u> The Committee reviewed the current corporate registers for:</p> <ul style="list-style-type: none"> • Register of Interests – full register reviewed following the annual review of declaration of interest forms. • Register of Gifts and Hospitality – no updates for review. • Non-Consent Declarations of Interest – it was reported that, following the annual review of forms, 5 staff have now declared as non-consent. • Register of Conflicts of Interest Breaches - no changes to report. • Procurement Register – no updates to review. • Fol Quarter 3 Report – reviewed and noted. <p>The Committee noted the updates to the corporate registers.</p>
05/22	<p><u>Conflicts of Interest Policy Review</u> The updated policy was presented to the Committee. It was noted that a full review has taken place in line with the annual internal audit review undertaken by MIAA and a review of any national guidance/directive received regarding this policy.</p>

	<p>It was noted that this review has resulted in minor changes only this year. Once approved by the Committee, the updated policy will be published on the CCG's website and internal shared drive.</p> <p>The Committee approved the updated policy for publishing on the CCG website and internal shared drive.</p>
06/22	<p><u>Commissioning Decisions – Managing Conflicts of Interest</u> The Committee received an update on commissioning decisions taken, and future decisions to be taken, since the last report presented to the Committee in December 2021.</p> <p>The Committee noted the update and agreed any conflicts of interest have been appropriately managed.</p>
07/22	<p><u>Minutes from the Part 1 PCCC Meetings held on 2nd December 2021 and 13th January 2022</u> The Minutes from the last meetings of the Primary Care Commissioning Committee were reviewed. The Committee noted that declarations of interest had been appropriately managed by the Committee and exclusions taking place as appropriate.</p> <p>The Minutes were noted.</p>
08/22	<p><u>Monitoring of Joint Governance Structures including the Emerging Role of PCNS and the GP Federation</u> The Committee agreed that this item can now be removed from future meeting agendas as developments have changed.</p>
09/22	<p><u>Time and Date of Next Meeting</u> Agreed as Wednesday 15th June at 4pm to enable the minutes from the final meeting to be approved at the last meeting of the Board on 17th June.</p>