

**NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting**
AGENDA ITEM NO:10.....
Date of Meeting:14th January 2022.....

TITLE OF REPORT:	CCG Finance & QIPP Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Niruban Ratnarajah, Committee Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Finance & QIPP Committee meetings held on 25 th March 2022.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Delivery of Year 3 Locality Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> • Approval of the year end changes to pooled budget contributions for 2021/22. • Review of the financial plans for 2022/23. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Finance & QIPP Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES
FINANCE & QIPP COMMITTEE
Date: 25th March 2022

Time: 11:00am-12:00pm

Present:

Alan Stephenson	Lay Member (in the Chair)
Tony Ward	Lay Member, Governance
Kelly Knowles	Acting Chief Finance Officer
Claire Donovan	Acting Deputy Chief Finance Officer

In attendance:

Annette Walker	Director of Finance, Bolton FT
Lesley Wallace	Associate Director of Finance, Bolton IFM
Luke Houghton	Finance Management Accountant, Bolton CCG

Minutes by:

Joanne Taylor	Board Secretary
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Min No.	Topic
17/22	<p><u>Apologies for Absence</u> Apologies for absence were received from:</p> <ul style="list-style-type: none"> • Emma Saunders, GP Board Member (Committee Chair). <p>The Committee Chair reported that this is the last committee meeting for Kelly Knowles who was due to leave the CCG on 31st March 2022 for a role at Wrightington Wigan and Leigh NHS FT. The Chair, on behalf of the Committee, thanked Kelly for her hard work and support to the Committee and CCG and wished her well in her new role.</p> <p>On behalf of Bolton FT and the FT's Finance Committee, Annette Walker also thanked Kelly for her continued support and her collaborative way of working and wished her well in her new role.</p>
18/22	<p><u>Declarations of Interest</u> The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</p> <p>Annette Walker declared an interest in her role as Bolton FT Director of Finance. It was noted that Annette Walker was in attendance at the meeting and would not be eligible to vote or make decisions.</p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p>
19/22	<p><u>Health Economy Financial Position:</u></p> <p><u>Bolton FT Finance Update</u> Annette Walker, Director of Finance, Bolton FT, attended the meeting and presented an update to the Committee on the FT's current financial position and forward look on the main</p>

	<p>financial headlines for the next financial year.</p> <p>The main points highlighted at the month 11 position were on the request for additional funding to bring Bolton FT in line with other providers and the approval of the request to enable the FT to reach a break even position. An update on the cost improvement programme was also received and the plans to recover the position following the Covid pandemic and disruption to service provision during this period. Also highlighted were the plans to bring costs in line with regard to variable pay and agency spend.</p> <p>The Committee also received an update on the capital spend programme along with an update on the cash position and the FT's plans for implementing a new digital invoicing process.</p> <p>The main headlines for the next financial year focused on a financial plan with a gross deficit due mainly to fuel and travel costs issues. The FT is looking at a cost improvement plan of 3% recurrent and 2% technical opportunities. It was further noted that with regard to capital spend, the FT is to be awarded funding for 4 new theatres. The Committee also received an update on the FT's digital funding plans.</p> <p><u>Bolton Council Finance Update</u> This item was deferred to the next meeting.</p> <p>The Committee noted the update on Bolton FT's financial position and noted the month 11 position.</p>
<p>20/22</p>	<p><u>Minutes from the last meeting held on 25 February 2022</u> The minutes were approved as a correct record. It was noted that there were currently no outstanding actions on the action log.</p>
<p>21/22</p>	<p><u>Report of the Chief Finance Officer (Month 11)</u> The Committee received an update on the Month 11 position which highlighted that the NHS financial regime for the second six months of 2021/22 (H2) continues the approach introduced during the second six months of 2020/21 and adopted in the first half of 2021/22 (H1). Integrated Care Systems (ICSs) across England have been allocated a set financial envelope for the period based on historic spending patterns largely from the 2019/20 financial year. The baseline envelope has additional funding allocated to each ICS to allow for extra spend on COVID activity, growth in costs and other additional expenditure not covered within the funding envelope.</p> <p>The CCG H2 plan includes baseline funding and additional system funding. Allocations to cover Hospital Discharge Programme, Covid 19 Vaccination Programme, Additional Roles Reimbursement Scheme and Winter Access Funding are expected to be received once the validation process with NHSE has been undertaken.</p> <p>As at Month 11, the CCG has reported a balanced position once the expected allocations have been received.</p> <p>The Committee noted the financial position at Month 11, which currently excludes the Month 10-11 allocations for expenditure incurred under both the Hospital Discharge Programme and the Covid 19 - Vaccination Programme and that the Month 11 position is reporting a balanced position compared to the financial plan approved for 2021/22 via CCG Board and GM Partnership Executive Board and against the draft allocations for Month 11.</p>
<p>22/22</p>	<p><u>Financial Planning Update</u> The Committee received a further update on the financial plans for 2022/23 focusing on the GM ICS financial envelope, CCG deficit management, CCG resources for 2022/23, the CCG's financial plan, QIPP planning and financial risks</p>

	<p>With regard to the GM ICS financial envelope for 2022/23, the NHS financial regime for 2022/23 continues the approach introduced during the second six months of 2020/21. Integrated Care Systems (ICSs) across England have been allocated a set financial envelope for the financial year which includes inflation, system growth and an expected efficiency requirement. The baseline envelope has additional funding allocated to each ICS to allow for extra spend on elective recovery, COVID activity, Service Development Funds (SDF) and other additional costs not covered within the funding envelope for specific developments such as implementation of the recommendations from the Ockenden report.</p> <p>With regard to the CCG's resources, based on the expenditure plan submitted, the CCG is reporting a balanced position with additional system funding of £0.387m. This includes a QIPP target of £5.024m for 2022/23, which was derived through the CFO agreement to meet the equivalent non recurrent QIPP target from 2021/22, for each CCG to offset local pressures and then the additional requirement to ensure a breakeven position across GM CCGs.</p> <p>The QIPP planning process for 2022/23 has been initiated within the CCG with the following areas identified through the initial scoping exercise: The CCG will also link into any GM work streams to develop ICB wide QIPP plans.</p> <p>The Committee noted the draft 2022/23 financial plan noting the level of QIPP required to provide a balanced position and the level of risk identified in the financial plan.</p>
<p>23/22</p>	<p><u>Pooled Budget Q3 Update</u></p> <p>The report outlines the financial performance of the pooled budget areas for the Quarter 3 period 2021/22. In light of the changing NHS Financial arrangements, the agreement was made to report the financial position in line with the reporting structures mandated for the NHS through Months 1-6 (H1) and Months 7-12 (H2). Due to the current Covid-19 situation, it has been agreed that this report will continue to report by exception.</p> <p>Through the H2 NHS planning process, it was agreed that H1 deficits would be funded through additional system funding. The funding implication for the pooled budget is that an additional £1.0m has been included to cover the reported H1 pressures within CHC and CCG LD services. As a result of this the 2021/22 pooled budget contributions reported in Q3 are CCG 51% and LA 49%.</p> <p>The reported position includes expenditure incurred to support rapid discharge from acute providers and any additional costs that have been incurred to avoid patient admissions into acute providers during the pandemic. Funding to support these costs has been received into the pool, via the CCG, under the Hospital Discharge Programme. Further details are reported in Section 4. Hospital Discharge Programme. Due to the uncertainty around both the Bolton Council and Bolton CCG spend and respective financial positions, it was agreed at the November 2021 Joint Commissioning Committee that the risk share would continue to be paused until further notice.</p> <p>In summary, the pooled budget arrangements have been maintained with the 2019/20 principles for Month 1- Month 6 reporting. The risk share within the Section 75 continues to be paused throughout 2021/22 to reduce the financial risk for both organisations.</p> <p>The total budget reported during this period is £161.66m across the four commissioning areas, integrated community services (adults), learning disabilities, mental health (adults) and care services. The reported position for the pooled budget in Q3 2021/22 is an over spend of £0.39m.</p> <p>The Committee noted the update.</p>

24/22	<p><u>Health Economy Financial Position:-</u></p> <p><u>Bolton FT Finance Committee Report (M11)</u> The report was presented as part of the FT Director of Finance financial update.</p>
25/22	<p><u>Year End Changes to Pooled Budget Contributions</u> The report proposed a one off variation in contributions of the CCG and Council to the Section 75 pooled funds for 2021/22.</p> <p>The CCG has scope to contribute additional funds into the pooled budget in 2021/22, due to independent sector acute contracts lower than expected, delays to investments and costs covered in-year under block contracting arrangements in place with NHS providers, lower than expected occupancy in specific nursing care capacity, additional allocations into baseline funding and high levels of CCG staff turnover and residual vacancies. The above result in the CCG being able to vary its contributions into the pooled budget for 2021/22 by approximately £3.0m.</p> <p>It was further noted that the Council is seeing an increase in expenditure linked to health related issues and there are significant cuts to pooled budget areas planned in order to achieve financial balance.</p> <p>It was noted that the Section 75 agreement allows partners to vary their financial contributions by written agreement. The CCG is not seeking to vary the elements of expenditure within the pooled budget. All of the expenditure relates to this financial year and is subject to all normal financial governance within each of the partner organisations for final review by the Joint Commissioning Committee.</p> <p>The Committee approved the variation to the contributions for 2021/22.</p>
26/22	<p><u>Chair reflection on significant decisions/actions/risks that may need reporting to the Board through these minutes</u></p> <ul style="list-style-type: none"> • Approval of the year end changes to pooled budget contributions for 2021/22. • Review of the financial plans for 2022/23.
27/22	<p><u>Time and Date of Next Meeting</u> The Committee agreed that future meetings to cover the Q1 period would be held on:</p> <ul style="list-style-type: none"> • 29th April at 11.00am. • 17th June at 9am prior to the final public board meeting and that a verbal update from this meeting would be presented to the Board on the main highlights from this meeting.