

NHS BOLTON CLINICAL COMMISSIONING GROUP
Public Board Meeting

AGENDA ITEM NO:12.....

Date of Meeting:17th June 2022.....

TITLE OF REPORT:	CCG Conflicts of Interest Committee	
AUTHOR:	Joanne Taylor, Board Secretary	
PRESENTED BY:	Tony Ward, Committee Chair	
PURPOSE OF PAPER: (Linking to Strategic Objectives)	For the Board to receive and review the minutes of the Conflicts of Interest Committee meeting held by email on 15 th June 2022.	
LINKS TO CORPORATE OBJECTIVES (tick relevant boxes):	Deliver the outcomes in the Bolton Joint Health and Care Plan.	
	Joint collaborative working with Bolton FT and the Council.	
	Supporting people in their home and community.	
	Shared health care records across Bolton.	
	Regulatory Requirement	
	Standing Item	√
RECOMMENDATION TO THE BOARD: (Please be clear if decision required, or for noting)	The Board is asked to approve the Minutes. The key points the Board is asked to note from these minutes are:- <ul style="list-style-type: none"> • Review of the Corporate Registers. • Approval of the Annual Report and updated Terms of Reference. 	
COMMITTEES/GROUPS PREVIOUSLY CONSULTED:	Conflicts of Interest Committee.	
REVIEW OF CONFLICTS OF INTEREST:	Conflicts of Interest are reviewed at every meeting.	
VIEW OF THE PATIENTS, CARERS OR THE PUBLIC, AND THE EXTENT OF THEIR INVOLVEMENT:	Patient views are not specifically sought as part of this report.	
EQUALITY IMPACT ASSESSMENT (EIA) COMPLETED & OUTCOME OF ASSESSMENT:	EIA and an assessment is not considered necessary for the report.	

MINUTES
CONFLICTS OF INTEREST COMMITTEE – VIRTUAL MEETING
Date: 15th June 2022

Venue: Virtual – via Email

Present:

Tony Ward	Lay Member, Governance (Committee Chair)
Su Long	Chief Officer
Alan Stephenson	Lay Member
Romesh Gupta	Secondary Care Specialist

Minutes by:

Joanne Taylor	Board Secretary
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Minute No.	Topic
10/22	<p><u>Apologies for Absence</u> There were no apologies for absence.</p>
11/22	<p><u>Declarations of Interest</u> There were no specific declarations of interest. The Chair reminded members of their obligation to declare any interest they may have on any issues arising at meetings which might conflict with the business of the CCG Board.</p> <p>It was noted that declarations declared by members of the Board are listed in the CCG's Register of Interest. The Register is available either via the CCG Board Secretary or the CCG's website at the following link: http://www.boltonccg.nhs.uk/about-us/declarations-of-interest</p>
12/22	<p><u>Minutes from the meeting held on 11th March 2022</u> The Minutes were approved as a correct record. It was noted that there were no outstanding actions on the decision log.</p>
13/22	<p><u>Standing Item – Review of Corporate Registers</u> The Committee reviewed the current corporate registers for:</p> <ul style="list-style-type: none"> • Register of Interests – full register reviewed. • Register of Gifts and Hospitality – update reviewed and noted. • Non-Consent Declarations of Interest – no changes to report. • Register of Conflicts of Interest Breaches - no changes to report. • Procurement Register – no updates to review. • Fol Quarter 4 Report – reviewed and noted. <p>The Committee noted the updates to the corporate registers.</p>
14/22	<p><u>Conflicts of Interest Committee Annual Report and ToR Review</u> The draft Annual Report for 2021/22 and the revised Terms of Reference were presented to the Committee. The purpose of this report is to provide a summary of the Committee's activities, in order to demonstrate how the Committee has discharged its responsibilities and terms of reference.</p> <p>The Committee approved the Annual Report and Terms of Reference for final approval to the CCG Board at the 17th June 2022 meeting.</p>